



Colleen J. Burnham
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Curriculum Vitae ePortfolio: <http://colleenburnham.wordpress.com>

EMPLOYMENT

University of Massachusetts Medical School, Office of Educational Affairs

Educational Specialist, Curriculum Resources

August 2009 – present

55 North Lake Avenue
Worcester MA 01655-0002
(508) 856-8989

Thomas College

Information Resource Specialist

2005-2008

180 W River Rd
Waterville ME 04901
(207) 859-1000

Colby College

Professional Teaching Associate, Psychology

1992-2006

4000 Mayflower Hill
Waterville ME 04901
(207) 859-4000

EDUCATION

University of Southern Maine, Portland, ME

B.A. Research Psychology

1990

Areas of Concentration: Philosophy, Research Methods

Thomas College, Waterville, ME

MBA

2009

Areas of Concentration: adult and online learning, management

ePortfolio: <http://burnhamacademic.wordpress.com>

University of West Georgia, Carrollton, GA

Distance and Distributed Education Division (Online)

Certificate: Online Teacher Trainer

June 2008

TEACHING EXPERIENCE

Thomas College, Waterville, ME

2005-2008

Guest Lecturer

Information Literacy and Electronic Resources

Developed instructional presentations relevant to particular course syllabi for the benefit of students and faculty.

Academic Honesty Presentation (FS110)

Developed and led facilitated discussion of major-specific professional codes of ethics as they relate to being a student. (required for all entering 2007 and 2008 first-year students)

E-Portfolio Production

Facilitated discussion on the process of "collection, selection, and reflection" in senior seminar courses

A Business Simulation (AC/FN555)

Thomas College Institute 2007, 2008; assistant to Thomas Largay, MBA, CPA
 Responsible for all technology related components.

Teaching Using Technology (CT580)

Thomas College Institute 2007; assistant to Stephen Turner, Ph.D.
 Responsible for all technology and software components; one-on-one student assistance with software, help-sheets, and course concepts.

Faculty Workshop Facilitator

Electronic Resources

Developed and conducted on-going series of workshops for faculty training in instructional technology such as synchronous and asynchronous communication.

Colby College, Waterville, ME

1992-2006

Teaching Assistant/Associate

Learning and Behavior Laboratory

Responsible for "animal handling" instruction 1992-2006

Developed syllabus and overall laboratory structure, and administered all grades in conjunction with associated lecture course. 1998-2000

Research Methods and Statistics Laboratory 2000-2006

Worked with faculty members to develop syllabus and overall course structure; helped to develop and then produced all relevant course materials

RELATED EXPERIENCE

Thomas College, Waterville, ME

2005-2008

Member of Ad Hoc Program Assessment Committee

Appointment by Vice President of Academic Affairs to represent e-portfolio contribution to program assessment

Member of Ad Hoc E-Portfolio Committee

Assisted in the development and maintenance of assessment rubric and project implementation plan

Member of Ad Hoc E-Portfolio Review Committee

Rubric review of student e-portfolios; data-driven report production

Information Literacy Assessment

Kent State University Standardized Assessment of Information Literacy Skills (SAILS)
 Administer inventory to all first year students; developed data-driven recommendations for curriculum adjustment

Blackboard/Moodle Administrator

Developed and implemented instructional workshops in and provided daily assistance for online course management mechanics, philosophy, and procedures.

Reference Librarian

Available to faculty, staff, and students “24/7” for all information literacy questions specific to the College Library, and online resources in general.

Colby College, Waterville, ME
Thomas College, Waterville, ME

Department of Psychology 1992-2006
Campus 2005-2008

Audio-Visual Manager

Evaluation of technology needs, inventory and maintenance of technology tools, and instruction in and mentor for the use of technology tools by faculty, staff, and students.

Web Technician

Maintenance of institutional web pages relevant to information literacy (using resources effectively), institutional technology, resources for teaching and learning.

Colby College, Waterville, ME

1992-2006

Member of Institutional Animal Care and Use Committee

Researched, created, and maintained web-accessible protocol materials

Member of Institutional Review Board (2 years)

Researched, created, and maintained web-accessible protocol materials

Department (Psychology) Reader

Provide as-needed editorial support remotely, including developmental and copy editing of their internal online and printed documentation.

Research Assistant

Assisted and instructed student and faculty researchers in the ethical implementation of empirical data collection (human and animal).

Library Liaison

Instructional assistance to faculty and students in the appropriate use of all Library Services, including copy write policy enforcement.

Maine Psychological Association (MePA) symposium coordinator

Planned, supported, and hosted several MePA annual symposia held at Colby, including online call for presentations and registration.

Waterloo University, Canada

2000-2003

Research Assistant

Represented Principal Investigator, Geoffrey T. Fong, Ph.D., in the State of Maine

PUBLICATIONS AND PRESENTATIONS

- Burnham, C.J., (October, 2009). Social media in education. Presented at Kennebec Valley Community College 40th Anniversary Event.
- Burnham, C.J., Schissler, W. & Edwards, T.S. (2008). “The ‘sure! I guess I can ask my students to do that’ phenomenon.” Presented at St. Jerome’s University E-Portfolio Conference.
- Edwards, T. S. & Burnham, C. J. (2006) “Faculty Development: Demystifying the ‘e’ in ePortfolio.” Presented at the 2006 Assessment Institute in Indianapolis.
- Edwards, T.S. & Burnham, C. J. (2008). The promise of e-portfolios for institutional assessment. In D. Cambridge, B.L. Cambridge, & K.B. Yancey (Eds.) *Electronic portfolios 2.0: Emergent research on implementation and impact*. Sterling, VA: Stylus Publishing, LLC.

Professional MEMBERSHIPS (recent)

- Inter/National Coalition for Electronic Portfolio Research (I/NCEPR)
- Library and Information Technology Association
- Maine Libraries Association
- American Library Association
- Information Literacy Discussion List (infolit@ala.org)

Professional MEETING Attendance (last 5 years)

- Advance Classroom Technology, Waterville, ME 2006
- Council of Independent Colleges, “Transformation of the College Library”, Cincinnati, OH 2007
- Inter/National Coalition for E-Portfolio Research (I/NCEPR), Omaha, NE 2007
- National Coalition for Electronic Portfolio Research (NCEPR), Portland, OR 2006
- Northeast Regional Computing Program (NERCOMP) 2005-2008
 - Various daylong events
- St. Jerome’s University E-Portfolio Conference, Waterloo, CAN July 2008

INTERESTS

- Maine State Community Band System
 - Past State Coordinator for R.B.Hall Annual Festival
 - <http://rbhallday.wordpress.com>
- Participate in several student & community band organizations
- Period Music Performance Groups
 - Centennial Brass Band (Portland)
 - Yankee Brass Band (Vermont)
- General Interests and hobbies include computers, carpentry, sewing, & music
 - <http://colleensprojects.wordpress.com>

PROFESSIONAL REFERENCES

Thomas S. Edwards, Ph.D.

Vice President and Dean of Academic Affairs
Thomas College
180 W River Rd
Waterville ME 04901
(207) 859-1362
edwardsst@thomas.edu

Thomas Largay, M.B.A., C.P.A.

Professor of Accounting, Thomas College (retired)
1573 Double Palm Place
The Villages, FL 32162
Cell: (207) 649-4710
largaycpa@yahoo.com

Dale Dickson, Ph.D.

Assistant Professor of Psychology
Department of Arts & Sciences, Chair
Thomas College
180 W River Rd
Waterville ME 04901
Day: (207) 859-1157; Evening: (207) 873-5203
dicksond@thomas.edu

Thane Pittman, Ph.D.

Professor of Psychology, Chair
(207) 859-5557
5550 Mayflower Hill
Waterville, Maine 04901-8855
tpittman@colby.edu

Additional references are available upon request.